

Minutes of the Meeting of the Quality Advisory Council held on 29.06.2019 under the Chairmanship of the Vice-Chancellor in the Committee Room, University Secretariat, Maharshi Dayanand University, Rohtak

Members Present:

1. Prof. Rajbir Singh, Vice-Chancellor Chairman
2. Prof. Gulshan Lal Taneja
3. Prof. Munish Garg
4. Prof. Rakesh Kumar Sharma
5. Prof. Renu Chugh
6. Dr. Satish Malik
7. Prof. B. Narasimhan
8. Prof. J.P. Yadav
9. Mr. Mukesh Singh
10. Prof. Pradeep Ahlawat
11. Prof. A.S. Maan
12. Prof. J.S. Nandal
13. Prof. Nasib Singh Gill
14. Dr. B S. Sindhu
15. Dr. G.P. Saroha
16. Mr. Jagroop Singh Balhara

At the outset, the Vice Chancellor, Prof. Rajbir Singh extended a warm welcome to all the members. Thereafter, the QAC deliberated on the agenda one by one at length and resolved the following:

1. Confirmation of the Minutes of the Meeting of QAC held on 30.04.2019.

The minutes of the meeting held on 30.04.2019.

2. Follow-up Action Taken Report on the decisions taken by the QAC on 30.04.2019.

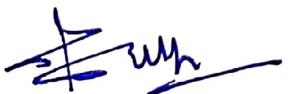
The QAC noted the action taken report submitted by IQAC and suggested some changes. Accordingly, the action taken report was modified as annexed (Annexure-A).

3. Preparation of proforma for academic audit reports.

The house approved that there will be a uniform proforma for the academic audit reports. Further, there will be a set proforma for Administrative Audit Reports also. Accordingly, the house authorised the Vice Chancellor to constitute committees for the preparation of Academic Audit and Administrative Audit proforma.

4. To develop/devise mechanism for employment and student progression record.

The matter was discussed at length and felt that there is need to develop mechanism to keep the record of progression and employment status of the students which will help to formulate further policies and also will be helpful to get exact data during various accreditation and ranking purposes. To do this job, it was unanimously resolved to constitute a committee to develop a mechanism taking into consideration various possibilities like, personal contacts, social media groups, Facebook, LinkedIn, Whatsapp



etc. and also may look for MBA or IT projects related to the subject. Research scholars may also be involved as part of the mechanism. The issue mentioned in Resolution number 6 may also be considered by the committee while developing such mechanism.

5. Preparation of department wise/ college wise Gazette.

The matter was discussed in detail and felt that Department wise/college wise Gazette should be prepared and circulated to all the departments and colleges which can help to get details of students' progression and also to devise future planning of the department for quality improvement. It was resolved that Director, UCC will handle the job to provide the Department wise/college wise gazette.

6. Maintenance of student record regarding E-mail ID, Mobile Number etc. at department level.

All the members of the house were of the opinion that an authentic database of the personal details of the students is quite important which will help for various quality parameters and rankings of the University. Therefore, it was unanimously resolved that each department will keep authentic data of the personal details of the students like, their email ID, contact number, address etc. which will be collected by the designated IQAC officers of the departments. For that purpose, the IQAC office will prepare a proforma and circulate the same to all the departments.


7. Creation of expertise database of the faculty members regarding their Co-curricular and Extra-curricular abilities.

The matter was discussed in detail and felt that the interest and willingness of the faculty members should be collected regarding their Curricular, Co-curricular and Extra-curricular abilities which may be further utilised to design guest lectures, orientation programs, collaborations, group discussions, extension activities, other co-curricular and extra-curricular activities in the University.

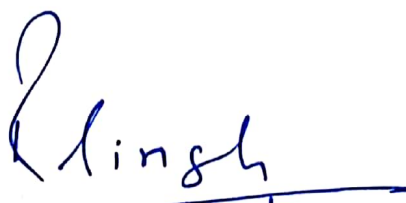
Therefore, it was unanimously resolved that interest/willingness of each faculty member of the University will be collected regarding their Curricular, Co-curricular and Extra-curricular abilities at department level by designated IQAC officers. For that purpose, the IQAC office will prepare a proforma and circulate the same to the all the departments. The expertise of the faculty and domain area of the departments may also be helpful to attain the status of Centre of Excellence in future.

The meeting ended with vote of thanks to the chair.


Additional Director IQAC


Director IQAC 08/07/19

VICE CHANCELLOR


11/07/19

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

Report of the follow-up action on the decisions taken by Quality Advisory Council in its meeting held on 30-04-2019:

Reso. No.	Particulars	Follow-up Action taken
1.	Confirmation of the Minutes of the Meeting of QAC held on 29.08.2018.	The minutes were confirmed.
2.	Follow-up Action Taken Report on the Decisions taken by the QAC on 29.08.2018.	The QAC noted the action taken report submitted by IQAC. Further, the action has been initiated with regard to item No. 8 of QAC meeting dated 29.08.2018.
3.	Analysis of Academic Audit Reports submitted by UTDs for 2017-18.	The academic audit reports received during 2017-18 from various departments are being processed as per decision taken during meeting of the QAC dated 29.08.2018. The item will be taken up once the process is complete.
4.	Creation of a Web Portal for University Departments and Teachers.	The action has been initiated.
5.	Provision of Payment of Publication Fee by the University for SCI / Scopus Indexed Journals.	The action has been initiated.
6.	Conduct of a Workshops for Affiliated Colleges of the University regarding Revised NAAC Criteria.	The response from the office of NAAC is still awaited regarding the proposal submitted. However, if no response is received from NAAC, the IQAC will initiate to organise the event from University budget as decided in the meeting of QAC.
7.	Creation of Online Feedback Mechanism.	The action has been initiated.
8.	Constitution of Criteria Co-ordinators as per NAAC	The process has been initiated.



9.	Constitution of a Committee for preparing the Template for Implementation of CBCS at UG Level.	The action has been initiated.
10.	Conduct of Workshops for Introduction/Implementation of CBCS at UG Level.	The IQAC is planning to organise various activities for introduction / implementation of CBCS at UG Level.
11.	Any other item with permission of the chair.	
	i) Digital Learning Management	The action has been initiated.
	ii) Development of Soft skills, Career Counselling and Value added Courses in the University	The action has been initiated.
	iii) Branding and imaging of the University.	The action has been initiated.
	iv) Online Fee Depositing System	The action has been initiated.

